

Ridgewood Village Hall
New Road, Ridgewood ,TN22 5TE.
Registered Charity no: 12900029



RIDGEWOOD VILLAGE HALL VOLUNTEERING POLICY

Ridgewood Village Hall Management Committee (RVH) believe in equal opportunities and diversity.

We strive to deliver a varied and diverse range of activities within the Hall which promote a community spirit. Our main objective is to make the Village Hall the social hub of our community for everyone within Uckfield and the surrounding areas.

OUR PRINCIPLES

RVH seeks to involve volunteers to:

- Ensure our events meet the needs of our community.
- Ensure the community are actively involved in our Village Hall.
- Provide support for all ages of the community in a safe environment
- Increase our contact with more people in the community.

PROCEDURES

- RVH will ensure that volunteers are made to feel welcome and included and that their contribution, on whatever level, is facilitated to enable them to contribute to the work of RVH with a feeling of positive outcome
- RVH expects that the committee works positively with each other and with all other volunteers.
- RVH will actively seek to attract and involve volunteers in their work.

- RVH recognises that volunteers require appreciation and satisfaction for their contribution and we will seek to help volunteers meet these needs.
- RVH will provide any training required and will ensure there is a safe and pleasant environment to work in.
- Volunteers will be expected to have an understanding of and commitment to our equal opportunities policy, our safeguarding policy, our GDPR policy and our health and safety policy.
- Volunteers are required to observe confidentiality where appropriate and/or requested unless there are safeguarding concerns at which the RVH safeguarding policy/procedure must be followed.

Code of conduct

RVH is a committed and proactive volunteer group who give our time and energy freely and willingly to support and grow a better place for us all to live in.

We welcome like - minded people and new volunteers.

We do not accept bullying of any kind and in any form. We do not accept gossip, intimidation, threats, anonymous accusations, violence, aggression, manipulation, coercive control or inappropriate language either directly or indirectly to hall users or other volunteers.

We reserve the right to not engage and remove those who seek to promote dissension, bully, attempt to intimidate, canvas or take advantage of in any form residents, hall users or other volunteers.

We request that everyone respects the individual role that volunteers have within the community group. If you are unsure of an individual role please clarify with the team leader on the day. Any unresolved issues can be directed to the Chair of the Trustees for resolution

To this end we set out our Community Code of Conduct to which we expect all volunteers and hall users to adhere to promote positive community engagement.

- Be Kind
- Be welcoming
- Be considerate
- Be respectful
- Be sensitive to the words you use
- Be understanding
- Respect everyone's feelings and confidentiality

Ridgewood Village Hall
New Road, Ridgewood ,TN22 5TE.
Registered Charity no: 12900029